# How to Change Dimensions of Slide in PowerPoint 



Click the "Design" menu.


Click "Slide Size" from the far right of the screen.
Choose "Custom Slide Size..." from the dropdown menu that appears.


> Change the width and height measures to match the PA PQC requirements of 36 " width by 24 " height.

## Microsoft PowerPoint

You are scaling to a new slide size. Would you like to maximize the size of your content, or scale it down to ensure it will fit on the new slide?


Maximize


Ensure Fit

Choose "Ensure Fit" to make sure all of your text will be visible when printing. You can re-scale specific items manually, if needed.

